

Community Support Worker

Job Role: To deliver care and support to people who have learning disabilities within their home as well as within the local community. To assist individuals to recognise and utilise all opportunities that may secure personal development and the achievement of greater independence as people become active citizens in their local community. To work across services as required as part of the overall Ormerod Team.

Responsible to: Team Manager

Responsibilities:

- To assist people to undertake a range of social, recreational and developmental activities as mature adults in the local community in order to promote life-long learning.
- To advise in an advocacy role as well as promoting the concept of self-advocacy and to always act in the best interests of the people we support
- To build and work co-operatively with family, friends and relevant agencies, ensuring all information is dealt with on a confidential basis.
- To assist individuals with the day-to-day domestic management of their home and related budgeting, to include personal budgeting.
- To contribute to the preparation and implementation of Person Centred Planning, identifying agreed objectives, assisting in the production of relevant reports and participating in appropriate developmental activities that ultimately lead to the achievement of identified goals using identified share means of communication for each individual service user
- To advise, guide and support the people we support, where appropriate, in the completion of household activities displaying and encouraging initiative at all times.
- To enable Service Users to make their own decisions whilst maintaining their dignity and privacy at all times
- To report and assist in the organisation and of maintenance work within the properties, ensuring liaising with Service Managers and Administration for budget approval and support and guidance
- To keep accurate, concise and up to date Service User records /strategies to meet audit and legislative requirements
- To follow agreed strategies at all times and report any deviations / concerns to your Team or Service Manager
- To behave in a professional manner at all times and to inform your line Manager of any difficulties at any time
- To communicate effectively with your colleagues in a respectful manner
- To share good practice and be willing to train others within the team
- To adhere to the correct reporting procedures
- To assist the Team Manager with any other duties as required
- To demonstrate a commitment to continuous personal development, reflecting on your own practices and asking for feedback , attending training as required to keep up to date with current practices and legislation
- To work flexibly as part of the overall Ormerod Team
- To participate in the continuous development of the service to provide outstanding quality care to service users
- To demonstrate dignity and respect to the people we support and colleagues at all times
- To adhere to the Trust's rules as specified in the Company Policies & Health & Safety Handbooks

This list is not exhaustive and you will be expected to perform other reasonable duties as requested to meet the needs of the Trust.

Measured By: Care Certificate training completed including Observation of Practice
Mandatory training kept up date
Achievement of QCF Level 2
Feedback from Managers, Service Users, Families and Outside Agencies
Quality Audit Results
Able to demonstrate understanding of support plans and PCP's in place
Adherence to CQC standards

Updated March 2015

Signed:.....Date:.....